

MINUTES

WEDCO BOARD OF HEALTH MEETING

Tuesday, July 23, 2013

Wedco District Health Department  
Conference Room

Cynthiana, Kentucky

6:00 P.M.

Dr. Bennett, Chairman  
Judge Barnett, Vice Chairman

**Members Present:**

**Harrison County**

Dr. Derek Clarke

**Nicholas County**

Becky Reid  
Judge Mike Pryor

**Scott County**

Jared Hollon, Judge Designee  
Sherry Taylor  
John M Bennett, M.D.  
Jan Sharpe

**Members Absent:**

**Harrison County**

Alex Barnett, Judge Executive  
Larry Wiley, R.Ph

**Nicholas County**

**Scott County**

Staff and Guest Present: Rachel Kendall and Jane Tatum

With a roll call showing a quorum present Dr. Bennett called the meeting to order at 6:05 p.m.

Dr. Bennett acknowledged our guests and Crystal Caudill Miller introduced Jan Sharpe as the new Scott Co. Local Board representative to the District Board. Jan Sharpe had served as a District Board representative a few years ago.

**MOTION #1**

Motion was made by Becky Reid to approve the minutes from June 4, 2013. Jared Hollon seconded the motion.

*Roll Call:*

Dr. Bennett – Abstain  
Jared Hollon – Yes  
Becky Reid – Yes  
Mike Pryor – Yes

Sherry Taylor - Yes  
Jan Sharpe – Abstain  
Judge Pryor - Yes

No further discussion. Motion passed without opposition.

With no Old Business to discuss, the meeting moved forward to New Business. Mrs. Jane Tatum, Director of Administrative Services, gave a brief update regarding the finances of Wedco. Mrs. Tatum shared that Wedco is still in the process of closing out FY 13 and obtaining signed contracts for the new fiscal year. Crystal Caudill- Miller explained that the board would need to vote to add Jane Tatum as a signer to Wedco's bank accounts.

**MOTION # 2**

Motion was made by Jared Hollon to approve adding our Director of Administrative Services as a signer on Wedco's bank accounts. Jan Sharpe seconded the motion.

*Roll Call:*

Dr. Bennett – Abstain  
Jared Hollon – Yes  
Becky Reid – Yes  
Mike Pryor – Yes

Sherry Taylor - Yes  
Jan Sharpe – Yes  
Dr. Derek Clarke - Yes

No further discussion. Motion passed without opposition.

Next, Crystal Caudill-Miller explained that at our June 4, 2013 District Board meeting, the board had asked Ms. Caudill-Miller to reach out to the Local Boards of Health before asking for an increase of \$0.02 into the District. Ms. Caudill-Miller did meet with and gain support from each Local Board of Health. The District Board will formally need a motion to increase the Wedco District contribution rate by our Local Boards of Health from \$0.02 to \$0.04 per \$100 of assessed property value. Dr. Derek Clarke spoke up to say that while this was approved by the Harrison Co. Local Board of Health, many board members had expressed concern about the purpose for the money. Dr. Clarke explained that Ms. Caudill-Miller had given a good presentation but he still felt there was no plan for adding services but rather increasing money in the bank account. Dr. Bennett reminded the District Board members' that their job is the financial stability of the District and everything else is secondary. The Local Boards of Health deliver the services; the District Board ensures the financial stability of the District. Dr. Clarke questioned the reserve amount and it was noted that a large majority of the reserve cannot be touch as it is restricted funding. Dr. Bennett stated the future of public health isn't bright and Ms. Caudill-Miller is being progressive in foreseeing the future and shoring up funding to continue to promote Wedco's mission. Ms. Caudill-Miller expressed she is proactive rather than reactive and will not implement additional programs until she has adequate funding for these programs to sustain. The request to increase the contribution rate came at a time when local boards were considering lowering taxes. With the forecasted future of public health funding, it was better to make this request now than to lower taxes and then raise them in a year or two. Wedco has an \$8.2M budget, therefore, the unrestricted money Wedco has in the bank would only carry Wedco through 6 months. Judge Pryor explained that the Nicholas County Local Board weighed the decision to increase the contribution rate into the District very heavily. He explained that the board had concluded that Wedco is such an asset to the communities and the under insured population is rapidly growing. This additional funding is needed so that Wedco can continue to serve the public.

**MOTION # 3**

Motion was made by Dr. Derek Clarke to set the Wedco District contribution rate by our Local Boards of Health from \$0.02 to \$0.04 per \$100 of assessed property value. Jan Sharpe seconded the motion.

*Roll Call:*

Dr. Bennett – Abstain

Sherry Taylor - Yes

Jared Hollon – Yes  
Becky Reid – Yes  
Mike Pryor – Yes

Jan Sharpe – Yes  
Dr. Derek Clarke - Yes

No further discussion. Motion passed without opposition.

Next, Dr. Bennett asked that the District board make a motion to move into closed session to discuss Crystal Caudill Miller's evaluation which is currently due August 19, 2013.

**MOTION # 4**

Motion was made by Judge Prior to move to closed session. Jan Sharpe seconded the motion.

*Roll Call:*

Dr. Bennett – Abstain  
Jared Hollon – Yes  
Becky Reid – Yes  
Mike Pryor – Yes

Sherry Taylor - Yes  
Jan Sharpe – Yes  
Dr. Derek Clarke - Yes

No further discussion. Motion passed without opposition.

**MOTION # 5**

Motion was made by Judge Prior to resume the meeting in open session and that no formal motions had been made. Jan Sharpe seconded the motion.

*Roll Call:*

Dr. Bennett – Abstain  
Jared Hollon – Yes  
Becky Reid – Yes  
Mike Pryor – Yes

Sherry Taylor - Yes  
Jan Sharpe – Yes  
Dr. Derek Clarke - Yes

No further discussion. Motion passed without opposition.

Jan Sharpe said, per the board's discussion, she would like to make a motion to increase the salary of the Public Health Director, Crystal Caudill Miller, to the maximum allowable rate. Becky Reid seconded the motion. Ms. Caudill-Miller expressed much gratitude and was very shocked. Ms. Caudill-Miller relayed that there were a few options and she would have to research what the State would allow.

**MOTION # 6**

Motion was made by Jan Sharpe to increase the Public Health Director's annual salary once it is determined what the State will allow. Becky Reid seconded the motion.

*Roll Call:*

Dr. Bennett – Abstain  
Jared Hollon – Yes  
Becky Reid – Yes  
Mike Pryor – Yes

Sherry Taylor - Yes  
Jan Sharpe – Yes  
Dr. Derek Clarke - Yes

Ms. Caudill-Miller thanked the District Board for their support. Motion passed without opposition.

Ms. Caudill Miller explained to the board that she has attended her first NACCHO meeting which was very progressive.

The next Wedco District Board meeting date was set for December 3, 2013 at 6:00 p.m.

With no further business to discuss Dr. Bennett called for a motion to adjourn.

**MOTION # 5**

Motion was made by Becky Reid to adjourn. Jan Sharpe seconded the motion.  
*Roll Call:*

Dr. Bennett – Abstain  
Jared Hollon – Yes  
Becky Reid – Yes  
Mike Pryor – Yes


Sherry Taylor - Yes  
Jan Sharpe – Yes  
Dr. Derek Clarke - Yes

No further discussion. Motion passed without opposition.

Meeting adjourned.

  
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John Bennett, M.D., Chairman

12-3-2013  
\_\_\_\_\_  
Date

  
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Crystal Caudill-Miller, Secretary

12-3-13  
\_\_\_\_\_  
Date