

MINUTES

WEDCO BOARD OF HEALTH MEETING

Monday, June 23, 2014

Wedco District Health Department
Conference Room

Cynthiana, Kentucky

6:00 P.M.

Dr. Bennett, Chairman
Judge Barnett, Vice Chairman

Members Present:

Harrison County
Alex Barnett, Judge Executive
Larry Wiley, R.Ph

Members Absent:

Harrison County
Dr. Derek Clarke

Nicholas County
Becky Reid

Nicholas County
Mike Pryor, Judge Executive

Scott County
Jared Hollon, Judge Designee
Sherry Taylor
John M Bennett, M.D.

Scott County
Jan Sharpe

Staff and Guests Present: Gary Brunker, Dr. Richard Clayton, Rachel Kendall, Beverly Marshall, Donna Long, Lorrene Rawlins, Elizabeth Ritchey, Jane Tatum, April Thomas, Gene Thomas, and Crystal Miller.

With a roll call showing a quorum present Dr. Bennett called the meeting to order at 6:00 p.m. With additional employees and local board members present, Ms. Miller asked each person to do a brief introductory.

MOTION #1

Motion was made by Larry Wiley to approve the minutes from February 10, 2014. Becky Reid seconded the motion.

Roll Call:

Judge Barnett – Yes
Sherry Taylor – Yes
Becky Reid – Yes

Dr. Bennett – Yes
Jared Hollon – Yes
Larry Wiley – Yes

No further discussion. Motion passed without opposition.

With no Old Business to discuss, the meeting moved forward to New Business and the Clinic Report by Mrs. Crystal Miller. Mrs. Miller advised the board that she was still actively looking for a Nurse Administrator. Clinic Nurse Supervisor, Terry Sloat, has agreed to help on a part time basis with this position until it can be filled. Ms. Miller explained that within this report, she is asking for a motion to void Wedco's existing Geographic Service Area Policy. This policy sets forth guidelines and procedures regarding who Wedco can serve, based upon where they reside, in our local health departments. The Commissioner is requesting that all Health Departments void previous policies outlining a residency requirement regardless of where they geographically reside. Unfortunately, there is little funding to help with costs incurred to the health departments from patients that are not within their county/district, therefore, KHDA will continue challenging this with the Commissioner.

MOTION # 2

Motion was made by Judge Barnett to void Wedco's Geographic Service Area Policy. Jared Hollon seconded the motion.

Roll Call:

Judge Barnett – Yes
Sherry Taylor – Yes
Becky Reid – Yes

Dr. Bennett – Yes
Jared Hollon – Yes
Larry Wiley - Yes

No further discussion. Motion passed without opposition.

Next, Mrs. Miller explained that we currently have a doctor's clinic in two of our counties (Harrison and Nicholas), meaning we have a physician who comes to our facility to see patients. In Scott County, we pay an hourly rate to the medical mission in that community and refer patients there for those services. Due to the low number of patients in Harrison County, Mrs. Miller asked for the board's approval to pay a donation to the Medical Mission in Harrison County for this same service; referring our patients in Harrison just as Wedco does in Scott Co. Wedco will continue to hold a doctor's clinic in Nicholas County since the hospital has recently closed in that community. Judge Barnett asked if we would still serve the same number of people, with little wait and Mrs. Miller assured him that any of our patients we refer would receive priority care.

MOTION # 3

Motion was made by Judge Barnett to pay a stipend to Harrison County's Medical Mission to see patients Wedco refers. Becky Reid seconded the motion.

Roll Call:

Judge Barnett – Yes
Sherry Taylor – Yes
Becky Reid – Yes

Dr. Bennett – Yes
Jared Hollon – Yes
Larry Wiley - Yes

No further discussion. Motion passed without opposition.

The Clinic YTD numbers from July 2013 through May 2014 are attached in the board packet for review.

Next, Mrs. Lorrene Rawlins presented the Home Health board packet. Home Health billable visits are at 114% of meeting their budgeted visited numbers. Diligences in marketing and referrals by word of mouth have all helped contribute to those numbers. Our EPSDT program has exceeded total projected visit goals; however, Wedco continues to experience a delay in revenue and this program continues to take an enormous amount of man power due to the Medicaid Managed Care Organizations. This program currently has a deficit of \$15,794.07. The Waiver program is just under projected goals for FY14. Wedco is currently awaiting cost settlement money. Referrals to Wedco's home health program have dramatically increased which has been a tremendously proud feat for this program. Wedco continues to provide indigent care with the board's blessing. Mrs. Rawlins relayed that the VA program continues to

show a deficit. Mrs. Rawlins further elaborated when a veteran is in need of home health care most of those services qualify as a skilled need and fall under the traditional home health program with sufficient reimbursement. However, there are times the veteran will need personal care, respite or aide services, with no skilled need, and those visits are reflective of the deficit the VA program continues to endure. On a positive note, there were 8 of 13 health department based home health agencies that made a profit in fiscal year 2013. Of those 8, Wedco ranked number one! Also for that time period, Wedco was recognized by our patients as providing the best care.

Mr. Gene Thomas presented the Environmental and Preparedness reports. The onsite sewage program has been busier than previous years. School inspections have been completed and, most recently, many swimming pool inspections have been done. During the month of February, Environmental staff attended the KAMFES Conference. During this conference, Environmentalists across the state discussed many policies including the food permit fees set by the State that have not been raised in over 20 years. Most of the money Wedco collects on the local level goes to the State and Wedco only retains about 30%. During 2004, the Wedco District Board of Health voted to approve a \$35 penalty fee on all establishments that failed to pay their permit by the January 1st due date. Mr. Thomas has since updated this policy and asks for the board's approval on this revised version.

MOTION # 4

Motion was made by Becky Reid to approve the revised Environmental Penalty Fee for Permits policy. Sherry Taylor seconded the motion.

Roll Call:

Judge Barnett – Yes

Sherry Taylor – Yes

Becky Reid – Yes

Dr. Bennett – Yes

Jared Hollon – Yes

Larry Wiley - Yes

No further discussion. Motion passed without opposition.

Mr. Thomas continued his board presentation by reviewing the Environmental Program Budget as of the end of April 2014. In regards to the Preparedness Program, there have been recent updates to the Catalyst program and the updated COOP plan has been submitted to KDPH. Mr. Thomas has continued to participate in all preparedness meetings and has maintained inventory of all preparedness assets. Further, he will be attending the Preparedness Conference on June 9th through 10th in Louisville, KY. This year, the Preparedness Program received very similar allocations to that of last year.

Next, Mrs. April Thomas reviewed the Community Health board packet. Wedco continues to move forward with accreditation and the MAPP process.

Wedco received a grant of \$85,120 provided by the Kentucky Colon Cancer Screening Program (KCCSP). This grant is designed to invest in projects that provide colorectal cancer FIT screening and colonoscopy screening to low income, under insured residents of Kentucky. Wedco continues to participate in many Community Events and Programs such as Beyond the Birds and Bees (program designed for parents of adolescents) and Cooper Clayton Smoking Cessation classes which are held across the entire Wedco district. Also, the board members were reminded to "like" Wedco on facebook as it's consistently updated with important public health and Wedco related information. A twitter account has been created and linked to Wedco's facebook page, as well. Mrs. Thomas advised the board to review the board packet which lists numerous community events, meetings and committees that Wedco's health education team is participating in. Wedco's HANDS program continues to increase admissions and receive more allocations. Mrs. Thomas introduced Elizabeth Ritchey, HANDS Coordinator, who gave a brief presentation to the board regarding the HANDS program and how beneficial it is to our communities' children and parents.

The Financial board report was then presented by Ms. Jane Tatum. Wedco Receipts over Expenditures show a surplus \$937,671.82 for the first nine months of FY 14. Wedco anticipates having more than projected revenue at the close of FY14 due to under expending. Ms. Tatum moved forward with her presentation of the proposed FY 15 Budget. The Kentucky Employee Retirement System's Employer contribution rate for Local Health Departments is increasing by approximately 12% for FY 15, from 26.8% to 38.8%. The State has allocated a one-time amount of \$471,539 to help absorb that cost increase. The salary and fringe expenditures for FY 15 are estimated at \$380,990 over FY 14 budget. This increase accounts for a proposed 5% salary increase, increased employer contribution rate for the State Retirement System and additional staff for Home Health services. The proposed budget also includes a 1% lump sum payment to staff who achieve a performance rating at the Proficient and Commendable level and a 1.5% lump sum payment to staff who achieve a Highly Commendable performance review. Mrs. Miller reminded the board that while it appears we have \$471K more this year, and possibly next, we must not count that because it will not be a continued benefit to Wedco. A more appropriate picture, by removing the \$471K, shows that we will actually lose about \$350K in our block grant. Ms. Miller advised the board that staff's fringe rate costs 60% of what Wedco pays them on the hour. The retirement contribution total is projected to continue to increase. A request for motion was made to approve the FY 15 Budget inclusive of the 5% annual increment to staff. A separate request for motion was made for staff who achieve a Proficient and Commendable Performance Evaluation to receive a lump sum of 1% and staff who receive a Highly Commendable Performance Evaluation to receive a 1.5% lump sum. This lump sum percentage only pertains to 10% of Wedco staff. Dr. Bennett asked where Wedco ranked within the State, financially. Ms. Miller explained that we are the top performer with reserves in the State. Ms. Tatum wanted to express gratitude to Wedco's program managers for their cost effectiveness and conscientious ability to stay within their budget.

MOTION # 5

Motion was made by Becky Reid to approve Wedco's proposed FY 15 Budget with the 5% increment to staff. Jared Hollon seconded the motion.

Roll Call:

Judge Barnett – Yes
Sherry Taylor – Yes
Becky Reid – Yes

Dr. Bennett – Yes
Jared Hollon – Yes
Larry Wiley - Yes

No further discussion. Motion passed without opposition.

MOTION # 6

Motion was made by Judge Barnett to approve an additional lump sum merit percentage of 1% for a Proficient and Commendable Performance Evaluation and a 1.5% for a Highly Commendable Performance Evaluation. Jared Hollon seconded the motion.

Roll Call:

Judge Barnett – Yes
Sherry Taylor – Yes
Becky Reid – Yes

Dr. Bennett – Yes
Jared Hollon – Yes
Larry Wiley - Yes

No further discussion. Motion passed without opposition.

The meeting continued with the Director's Report by Mrs. Crystal Miller. Ms. Miller shared that several county boards have passed Tobacco Ordinances. One such county passing this ordinance was Bullitt County. Just this week, the State Supreme Court challenged this ordinance and went against the County Board which reversed this ruling. This places jeopardy on the powers and duties of County Boards and what they are allowed to do. This should be a major concern for Public Health. On a positive note, Wellcare has given Wedco a small grant to provide CPR training to the public. These classes will be held once a month in each county until funding is depleted. Ms. Miller encouraged the board to remind the public to like Wedco's Facebook page as that will be the primary way that information regarding these classes will be posted. Ms. Sherry Taylor asked if these classes would be BLS (Basic Lifesaving Skills). Ms. Miller stated she did not believe so but would check on this information and get back to the board. Ms. Miller explained that the County Health Rankings are included. Scott County ranked 5th in both Health Outcomes and Health Factors. Nicholas County is 97th in Health Outcomes and 73rd in Health Factors. Harrison County is 77th and Health Outcomes and Health Factors. An anonymous Employee Satisfaction Survey was sent out to all Wedco staff in April. Staff were asked about 120 questions using the likert scale. Overall, 85% of Wedco's staff responded to this survey. Most results were positive with only a few negative. Mrs. Miller will be meeting with each individual program manager to develop plans for improvement where needed. Recruitment and retention continue to present a challenge to Wedco. One unique benefit Wedco could offer employees was the Tuition Assistance Policy. Mrs. Miller asked the board to re-instate the Tuition Assistance Policy which \$20,000 has been budgeted for.

MOTION # 7

Motion was made by Becky Reid to re-instate the Tuition Assistance Policy. Sherry Taylor seconded the motion.

Roll Call:

Judge Barnett – Yes
Sherry Taylor – Yes
Becky Reid – Yes

Dr. Bennett – Yes
Jared Hollon – Yes
Larry Wiley - Yes

No further discussion. Motion passed without opposition.

Mrs. Miller advised the board that she will be on vacation the week of June 30 - July 4th and would be attending the NACCHO meeting the week of July 7th – 11th but will still be available via email and phone.

Mrs. Becky Reid asked if the Administrative Office Building Committee had met to discuss options for a District Office. The Nicholas County Hospital is vacant and may be available. Mrs. Miller advised the committee had yet to meet.

The next Wedco District Board meeting date was set for September 15, 2014 at 6:00 p.m.

With no further business to discuss Dr. Bennett called for a motion to adjourn.

MOTION # 8

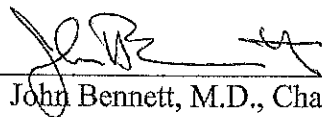
Motion was made by Jared Hollon to adjourn. Sherry Taylor seconded the motion.

Roll Call:

Judge Barnett – Yes
Sherry Taylor – Yes
Becky Reid – Yes

Dr. Bennett – Yes
Jared Hollon – Yes
Larry Wiley - Yes

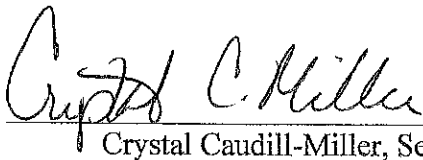
No further discussion. Motion passed without opposition. Meeting adjourned.



John Bennett, M.D., Chairman

9-15-14

Date



Crystal Caudill-Miller, Secretary

9/25/14

Date