

MINUTES

WEDCO BOARD OF HEALTH MEETING

Monday, September 15, 2014

Wedco District Health Department
Conference Room

Cynthiana, Kentucky

6:00 P.M.

Dr. Bennett, Chairman
Judge Barnett, Vice Chairman

Members Present:

Harrison County
Alex Barnett, Judge Executive
Derek Clarke, M.D.
Larry Wiley, R.Ph

Members Absent:

Harrison County

Nicholas County

Becky Reid
Mike Pryor, Judge Executive

Nicholas County

Scott County

Jared Hollon, Judge Designee
John M Bennett, M.D.
Jan Sharpe

Scott County

Sherry Taylor

Staff and Guests Present: Gary Bruncker, Rachel Kendall, Jane Tatum, April Thomas, Gene Thomas, and Crystal Miller.

With a roll call showing a quorum present Judge Barnett called the meeting to order at 6:00 p.m. Crystal Miller announced that our only guest present was Harrison County Local Board of Health member, Gary Bruncker.

Motion was made to approve minutes from the June 23, 2014, board meeting. No vote was taken after it was decided that some members present were not in attendance of the June 23rd meeting. The minutes were tabled until Dr. Bennett arrived to cast his vote. The meeting moved forward to New Business and the Clinic Report by Mrs. Crystal Miller. Mrs. Miller advised the board that the Clinic YTD July 2013 through July 2014 numbers were attached for their review. Mrs. Miller explained that there were a couple of upcoming retirements, Terry Sloat, Nicholas County Nurse Supervisor and Sheila Stanaford, Nicholas County Support Supervisor. Tammy Switzer will transfer from Harrison Co. Health Center and replace Terry Sloat as the Nicholas County nurse. Millie Jolly will remain at the Nicholas Co. Health Center and will replace Sheila Stanaford. Mrs. Miller is still actively looking for a Nurse Administrator.

Next, Mrs. Miller presented the Home Health board packet in the absence of Lorrene Rawlins, Director of Nursing. Wedco ended FY14 with an excess revenue over expenditures to the tune of over \$323,000 in Home Health billable visits. Also, Wedco has hired several new staff members to fill vacant positions and are now considered fully staffed. Our EPSDT program has ended FY14 with black ink of \$11,000. The Waiver program ended the year with a deficit of only \$29,337 after receiving Medicaid cost settlement monies. Referrals for FY14 totaled 1049. Wedco provided over \$9000 in indigent care for FY14. The VA program ended the year with a deficit of \$15,134.

Mr. Gene Thomas presented the Environmental and Preparedness reports. The onsite sewage program has been busier than previous years. Mr. Thomas advised the board that he has had an Environmentalist off for surgery and has moved staffing around to accommodate community needs while this staff member has been on leave. The Harrison County Fiscal Court has created the Harrison County Sanitation District to solve sewer issues in the county such as Cedar Brook subdivision. This will help obtain grant monies to help with sanitation issues in the future. Mr. Thomas explained that each community was experiencing growth with new facilities such as a truck stop in Sadieville. Environmental staff are currently in the process of inspecting schools in each of Wedco's counties.

Mr. Thomas continued his board presentation with the Preparedness Program report. Mr. Thomas continues working on this year's preparedness deliverables. He has applied for an additional \$3500 funding for a Strategic National Stockpile Full Scale Exercise which is required every 5 years. This exercise should take place next June, statewide, and Wedco would be participating if funded. There will be a regional, full scale exercise on October 9th at Fayette County Health Department and this money will allow us to attend. Mr. Thomas explained that each county has a satellite radio and the State has now said that each District should only have one. Mr. Thomas will be removing these radios at each facility and one will be installed in our Wedco vehicle, allowing us to be more mobile. Judge Barnett asked if the plumbing inspector was employed by Wedco. Mr. Thomas explained that while each county inspector's office resides in our facilities, those inspectors are employed through the State rather than Wedco. Judge Barnett shared that he had received numerous complaints regarding the plumbing inspector not responding to community members.

Next, Mrs. April Thomas reviewed the Community Health board packet. Mrs. Thomas shared that she and Crystal Miller met with April Harris, Accreditation Coordinator for Three Rivers District Health Department, for guidance on the accreditation process, plan review, and general readiness. Wedco continues to move forward with working on the accreditation process. Just last Friday, Mrs. Thomas applied for a grant through NACCHO which provides supplemental support of up to \$18,000 toward the accreditation process for workforce development.

Regarding Health Education, we have had an employee resign and have interviewed for this position and plan on hiring two. Wedco received a site visit regarding the grant provided by the Kentucky Colon Cancer Screening Program (KCCSP) and we are ready to start receiving patients for this program. Wedco continues to participate in many Community Events and Programs such as Back to School programs, Community Baby Showers, Maternity Fairs, etc. The Child Care Health Consultation has remained busy with providing trainings to child care staff, attending conferences. HANDS have also been busy with trainings as that program continues to grow.

The Financial board report was then presented by Ms. Jane Tatum. Mrs. Tatum explained that Wedco finished FY14 with a surplus of receipts over expenditures of \$1,558,778.28. This was attributed to three reasons; program managers held their line on expenditures, the billing team was able to recover revenues after encountering a new system and

the home health cost settlement money was received. Interest rates are continually being monitored for renewals of CD's.

MOTION #1

Motion was made by Becky Reid to approve the minutes from June 23, 2014. Larry Wiley seconded the motion.

Roll Call:

Judge Barnett – Yes	Dr. Bennett – Yes
Dr. Clarke – Abstain	Jared Hollon – Yes
Becky Reid – Yes	Larry Wiley - Yes
Judge Pryor – Abstain	Jan Sharpe - Abstain

No further discussion. Motion passed without opposition.

The meeting continued with the Director's Report by Mrs. Crystal Miller. Mrs. Miller shared that she would need a motion on the annual revision of the Wedco Employee Handbook. The only changes that were made were regarding the firearms issues. Public facilities are not allowed to refuse anyone to carry a weapon if they have a carry and concealed license. Also changed was the mileage reimbursement of employee travel expenses. A recent audit showed that mileage was being claimed improperly so the handbook was revised to be more descriptive of the proper claiming of mileage.

MOTION # 2

Motion was made by Jan Sharpe to approve the revised 2014 Wedco Employee Handbook. Becky Reid seconded the motion.

Roll Call:

Judge Barnett – Yes	Dr. Bennett – Abstain
Dr. Clarke – Yes	Jared Hollon – Yes
Becky Reid – Yes	Larry Wiley - Yes
Judge Pryor – Yes	Jan Sharpe - Yes

No further discussion. Motion passed without opposition.

No further discussion. Motion passed without opposition. Meeting adjourned.

The next Wedco District Board meeting date was set for November 17, 2014 at 6:00 p.m.

With no further business to discuss Dr. Bennett called for a motion to adjourn.

MOTION # 3

Motion was made by Jan Sharpe to adjourn. Jared Hollon seconded the motion.

Roll Call:

Judge Barnett – Yes

Dr. Clarke – Yes

Becky Reid – Yes

Judge Pryor – Yes

No further discussion. Motion passed without opposition.

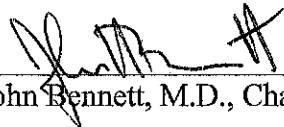
Dr. Bennett – Abstain

Jared Hollon – Yes

Larry Wiley - Yes

Jan Sharpe - Yes

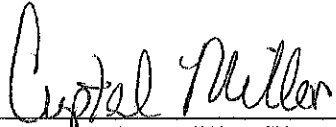
No further discussion. Motion passed without opposition. Meeting adjourned.



John Bennett, M.D., Chairman

12-1-14

Date



Crystal Caudill-Miller, Secretary

3/12/15

Date