

MINUTES

WEDCO BOARD OF HEALTH MEETING

Monday, September 14, 2015

Wedco District Health Department
Conference Room

Cynthiana, Kentucky

6:00 P.M.

Dr. Bennett, Chairman
Judge Barnett, Vice Chairman

Members Present:

Harrison County

Alex Barnett, Judge Executive
Brett Hines, OD
Dr. Derek Clarke

Nicholas County

Mike Pryor, Judge Executive
Becky Reid

Scott County

Jared Hollon, Judge Designee
Sherry Taylor, RN
John M Bennett, M.D.

Members Absent:

Harrison County

Nicholas County

Scott County

Jan Sharpe

Staff and Guests Present: Tina Bennett, Suzie Epperson, Jenny Lynn Varner-Hatter, Rachel Kendall, Dr. Hatim Omar, Lorrene Rawlins, Dr. James Rice, April Thomas, Gene Thomas, Pat Tschop and Crystal Miller.

With a roll call showing a quorum present Dr. Bennett called the meeting to order at 6:05 p.m.

MOTION #1

Motion was made by Becky Reid to approve the minutes from July 28, 2015. Jared Hollon seconded the motion.

Roll Call:

Judge Barnett – Abstain
Sherry Taylor – Abstain
Judge Pryor - Yes
Dr. Hines – Yes

Dr. Bennett – Abstain
Jared Hollon – Yes
Becky Reid – Yes
Dr. Derek Clarke - Yes

No further discussion. Motion passed without opposition.

With no Old Business to discuss, the meeting moved forward to the introduction of guests Jenny Lynn Varner-Hatter (Harrison Co. Schools' Chief Academic Officer) and Dr. Hatim Omar (Chief, Division of Adolescent Medicine at UK) and the Beautiful Minds Program presentation. The Beautiful Minds program focuses on teen suicide prevention and is currently servicing the Harrison County School District. This program has been very successful since its implementation in November 2014. The main source of funding has been from Passport Health plan, however, more funding is needed to continue providing this program. The community is trying to find funding sources, in addition to Passport, in order to increase the services and support the community's needs. Judge Pryor asked if this program is exclusive to Harrison Co. or could it be implemented in other counties. Ms. Miller explained that Wedco's interest would

be for all counties, that Wedco services, to have this program available. Dr. Omar said that he would be open to helping with the implementation of this program in other counties as long as funding can be sustained. It was determined that a needs assessment of each community would be conducted and each local board would come up with a plan.

Next, the Clinic Report was presented by Suzie Epperson, Clinic Nurse Administrator. Ms. Epperson advised the board that she recently hired new support clerk, Lindsay McCormick who will be working in both Harrison and Scott counties. Also, Rachael Ruano has been promoted to Support Services Supervisor at the Harrison Co. Clinic. Rachael has been with Wedco many years in the Support Clerk role. Kathryn Sowder has taken over Rachael Ruano's duties as clerical support to the school nurses and clinic.

Wedco has been present at several community events, within Wedco's District, to provide free flu vaccinations and fluoride varnishes. Also, the clinics are now using the Immunization Registry for issuing Immunization Certificates for school entry. This has increased the time a patient is in the clinic due to having to input the previous immunizations in the data base. However, once all data has been put in the system, this process will be a huge help to all of the medical community by allowing any physician to view or add to the current registry.

Next, Mrs. Lorrene Rawlins presented the Home Health board report. Home Health endured two survey's back to back; both Federal and State licensure. This process took over 3 weeks and all home health programs were reviewed. Both survey results deemed there were not recoupment's on Wedco's behalf which was considered an excellent review to Wedco's staff. Mrs. Rawlins gave kudos to all home health staff! The home health program ended FY15 with excess revenue over expenditures of \$149,963. The EPSDT program ended FY15 in the black with \$135,578. The Waiver program showed a deficit of only \$21,481 after Medicaid Cost Settlement. Also, the year ended with a total of 1043 referrals. Over \$7755 was provided in Indigent Care. The VA program ended the year with a deficit of \$3309.

Mr. Gene Thomas, Environmental Director gave the Environmental and Bioterrorism program reports. Environmental services have increased greatly in the last few months. Scott County is the fastest growing County in the State and in the top 100 fastest growing counties in the Nation. During the past Fiscal Year, \$55,000 was budgeted in Onsite Sewage Service fees. As of the end of FY15, we received \$74,405 in Onsite fees. The Kentucky Dept. for Public Health is proposing a fee change for all food permit fees. Some of the food permit fees will increase slightly and some of the fees will be doubled. Most of the proposed food permit fees will not cover the cost of inspections regarding the food establishments, therefore local tax money will be needed to cover the cost of the program. Most Environmental Programs are unfunded, mandated programs. Usually we receive about \$42,000, per year, from the KY Dept. for Public Health for our Environmental Program.

Recently, Wedco received the Environmental Health Quality Assurance Program Local Health Dept. Offsite Review from the KY Dept. for Public Health. This review resulted in minor issues and a plan of correction and staff meeting was conducted to discuss those deficiencies and implement changes.

Next, Mr. Thomas reviewed his board report for the Preparedness Program. Mr. Thomas advised the board that Wedco has been allocated approximately \$42,000 for the Preparedness Program and an additional \$15,000 for Ebola/Disease training. There are several Preparedness items which will need to be purchased this FY. Some items include N-95 masks, latex gloves, traffic cones, spare tire for the message board, employee jackets, first aid kits and weather radios. Also, we have had a lot of interest in using Wedco's message board for several community events. This coming FY, Mr. Thomas will work with industries in all of Wedco's counties to update our Closed POD information.

Mrs. April Thomas reviewed the Community Health board packet. Mrs. Thomas shared that Wedco management has been heavily involved Accreditation process. A mini grant from DPH was awarded to Wedco in the amount of \$13,000 in salary support for those working on accreditation. Plans are in the works for printing and dissemination of the CHA/CHIP and Strategic Plan with the grant money as well. Mrs. Thomas shared that Wedco is working with the Kentucky Colon Cancer Screening Program (KCCSP) to expand outreach to bring in more clients. New kits, called OC Light have arrived and are being utilized in the clinics which can be read "in house" rather than sent to the State Lab. The Humana Vitality program, which offers Vitality Checks to members participating in the Kentucky Employee Health Plan, has been on hold for the summer but is starting back up this fall. Rebecca Laytart, retired HANDS nurse will spearhead these screenings as well as help with the HANDS overflow. Wedco continues to participate in many Community Events and Programs such as Cooper Clayton Smoking Cessation, Diabetes Self Management Education, Community festivals and health fairs, Women's Health issues and Maternal and Child Health. The Child Care Health Consultation Program has remained busy with providing trainings to child care staff and parents regarding the new seat belt regulations. The HANDS state general multigravida program has been designated to receive state general funds for the first time in the history of this program. The Healthy Families accreditation process has begun again statewide for all HANDS programs. This is a very time consuming process but will be a significant benefit in the end to receive HFA accreditation.

Mrs. Pat Tschop, Interim Director of Administrative Services, presented Wedco's Financial Report. The board was notified there was a discrepancy found in the previous budget report for FY 2015. The total budgeted revenue was reported as \$10,007,019 when in reality the FY 15 budgeted revenue should have been reflected as \$9,976,337. Wedco's total assets equal \$9,004,571.49 which are comprised of the General Operating Account, Petty Cash, CD's and Churchill Fund Investments. Receipts over expenditures showed a surplus of \$1,312,553.83 for FY 15. The July 2014 through June 30, 2015 revenue and expense analysis showed Wedco received \$9,647,066.31 or 96.70% of budgeted revenue and expended \$8,334,512.48 or 93.654% of budgeted expenditures. As of June 30, 2015, the operational checking account currently receives a rate of 0.25% on an average daily balance of \$3,939,781.70. Mrs. Tschop thanked the board for allowing her the opportunity to return to Wedco for an interim basis. Crystal Miller introduced Tina Bennett to the board as our next Director of Administrative Services and explained that Pat will be assisting Tina as Tina trains her replacement for her current position and moves over to the Director of Administrative Services position.

Next, Dr. Bennett asked the board for a motion to move into closed session to discuss personnel.

MOTION #2

Motion was made by Jared Hollon for the District Board to move into Closed Session to discuss personnel. Jan Sharpe seconded the motion.

Roll Call:

Judge Barnett – Yes	Dr. Bennett – Yes
Sherry Taylor – Yes	Jared Hollon – Yes
Judge Pryor - Yes	Becky Reid – Yes
Dr. Hines – Yes	Dr. Derek Clarke - Yes

No further discussion. Motion passed without opposition.

MOTION #3

Motion was made by Judge Barnett to move into Open Session. Sherry Taylor seconded the motion.

Roll Call:

Judge Barnett – Yes	Dr. Bennett – Yes
Sherry Taylor – Yes	Jared Hollon – Yes
Judge Pryor - Yes	Becky Reid – Yes
Dr. Hines – Yes	Dr. Derek Clarke - Yes

No further discussion. Motion passed without opposition.

MOTION #4

Motion was made by Becky Reid to award Crystal Miller, Public Health Director with a 5% discretionary salary increase. Jared Hollon seconded the motion.

Roll Call:

Judge Barnett – Yes	Dr. Bennett – Yes
Sherry Taylor – Yes	Jared Hollon – Yes
Judge Pryor - Yes	Becky Reid – Yes
Dr. Hines – Yes	Dr. Derek Clarke - Yes

No further discussion. Motion passed without opposition.

Crystal Miller, Public Health Director, explained that the Needle Exchange program is still being researched. It will be time consuming to get this program started because legislation requires the Fiscal Court and City Council work together in each county to assist with this program. We may have internal candidates that could be able to help with this program. Ms. Miller continues to shadow other Needle Exchange programs and attend meetings to gain knowledge.

Next, in 2010, the District Board approved a Tuition Reimbursement Policy. Currently, Wedco has allotted a budget of \$20,000 for this program. During the past couple of years, there has been a huge increase in employees interested as well as a variation of the amounts employees are requesting. Ms. Miller has revised this policy to state that priority will be given to an employee whose request is directly related to their current position or helping the agency, it must be an accredited public education institution and there will be a cap per semester of \$1500. This will help this policy to be more equitable to all staff.

MOTION #5

Motion was made by Judge Barnett to approve a revision to Wedco's Tuition Reimbursement Policy. Becky Reid seconded the motion.

Roll Call:

Judge Barnett – Yes	Dr. Bennett – Yes
Sherry Taylor – Yes	Jared Hollon – Yes
Judge Pryor - Yes	Jan Sharpe - Yes
Becky Reid – Yes	Dr. Hines – Yes

No further discussion. Motion passed without opposition.

Finally, Crystal advised the board that Wedco will be hosting an all day staff appreciation/training day on Friday, December 4, 2015. All board members are welcome to attend this event.

The next Wedco District Board meeting date was set for November 16, 2015 at 6:00 p.m.

Dr. Bennett shared that he was very impressed with the Beautiful Minds program and would like to see the Local Board's discuss their communities needs and come up with a plan to tap into this program. It was agreed by all that this would be researched and they would reconvene at a later date to discuss implementation.

With no further business to discuss Dr. Bennett called for a motion to adjourn.

MOTION # 6

Motion was made by Dr. Clarke to adjourn. Jared Hollon seconded the motion.

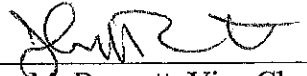
Roll Call:

Judge Barnett – Yes
Sherry Taylor – Yes
Judge Pryor - Yes
Becky Reid – Yes

Dr. Bennett – Yes
Jared Hollon – Yes
Jan Sharpe - Yes
Dr. Hines – Yes

No further discussion. Motion passed without opposition.

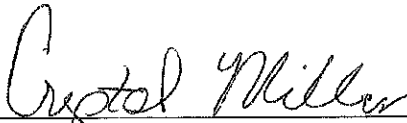
Meeting adjourned.



Dr. John M. Bennett, Vice Chairman

11-16-15

Date



Crystal Miller, Secretary

11-16-15

Date

