District Health Department & Home Health Agency
Serving Harrison, Nicholas, Scott & Bourbon County Home Health

MINUTES

WEDCO BOARD OF HEALTH MEETING

Tuesday, March 9th 2021

WEDCO District Health Department
Conference Room

Cynthiana, Kentucky

12:00 p.m.

Judge Alex Barnett, Chairman
Tim Thompson, Vice Chairman

302 Oddville Avenue, Cynthiana, Kentucky
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Members Present:

Harrison County
Brett Hines, OD
Dr. Derek Clarke

Nicholas County
Judge Steve Hamilton

Scott County
Jared Hollon, Judge Designee
Sherrie Taylor, RN
Tim Thompson

Members Absent:

Harrison County
Alex Barnett, Judge Executive

Nicholas County
Becky Reid

Staff and Guests Present: Rachel Kendall, Savannah Tucker

With a roll call showing a quorum present, Tim Thompson called the meeting to order at 12:00 pm.

Tim Thompson asked the board for a motion to approve the minutes from November 18th, 2020.

MOTION #1
Jared Hollon made a motion to approve the minutes from November 18th 2020. Dr. Clarke seconded the motion.

Roll Call

Dr. Derek Clarke – Yes
Jared Hollon – Yes
Judge Steve Hamilton – Yes
Sherry Taylor – RN - Abstain
Tim Thompson - Yes
Dr. Brett Hines - Yes

No further discussion. Motion passed without opposition.

Rachel Kendall then informed the board of the consent agenda, a brief update on all programs. A clinic board packet was not included because Samantha Jones, Clinic Nurse Administrator for WEDCO had been very busy with COVID-19 vaccines. With nothing further to discuss, Mrs. Kendall asked for a motion to approve the consent agenda.

MOTION #2
Jared Hollon made a motion to approve the consent agenda. Dr. Clark seconded the motion.

Roll Call

Dr. Derek Clarke – Yes
Jared Hollon – Yes
Judge Steve Hamilton – Yes
Sherry Taylor – RN - Yes
Tim Thompson - Yes

Dr. Brett Hines - Yes
No further discussion. Motion was passed without opposition.

With no more old business to discuss, the meeting moved forward with agenda business concerning the Harrison County HVAC bids. Mrs. Kendall informed the board that nearly all Harrison County Local Board members were in favor of All State's bid. Mrs. Kendall went on to answer some follow up questions posed by board members concerning the details of the bids. All State HVAC's bid included many options that others did not, one of which being air sanitization, and allowing for a system that was more conveniently placed and more likely to last longer than the systems proposed by other bids. The cost of the HVAC system would be split evenly between the Harrison County Local Board and the District Board of Health.

MOTION #3
Dr. Clark made a motion to accept All State HVAC's bid for the Harrison County HVAC system. Jared Hollon seconded the motion.

Roll Call

Dr. Derek Clarke – Yes
Jared Hollon – Yes
Judge Steve Hamilton – Yes
Sherry Taylor – RN - Yes
Tim Thompson - Yes
Dr. Brett Hines - Yes

No further discussion. Motion was passed without opposition.

Mrs. Kendall then went on to give the board an update on installation of the new security system, which was set to be finished soon. She gave the board an overview of financials through December 31st, 2020, at which time WEDCO had a surplus of $1.1 million dollars. She explained that WEDCO was still being reimbursed for COVID costs, which was good because the contract tracing team is costing WEDCO approximately $100,000 per month.

Mrs. Kendall then went on to give the Director's report in place of Dr. Miller who was not able to come to the meeting. Mrs. Kendall informed the board that WEDCO had recently received large shipments of Johnson and Johnson vaccinations. She explained that website issues had been fixed, and the processes had evolved to the point things were starting to flow much more smoothly. She shared that despite setbacks, WEDCO had received a lot of positive attention and feedback on the vaccine clinics. Mrs. Kendall shared that in a conversation with Dr. Miller, they had expressed gratitude for the unity between WEDCO's counties.

The next item of business was to review a revision to policy 1052 Internal Infectious Disease Mitigation Strategy Policy. Savannah Tucker, went over the revisions that were made with the board explaining that it was broadened to allow for mitigation strategies be used in other instances of infectious disease outbreaks, such as flu season.

MOTION #4
Dr. Clark made a motion to approve revisions to the Policy 1052 Infectious Disease Policy. Jared Hollon seconded the motion.

Roll Call

Dr. Derek Clarke – Yes
Jared Hollon – Yes
Judge Steve Hamilton – Yes
Sherry Taylor – RN - Yes
Tim Thompson - Yes
Dr. Brett Hines - Yes

No further discussion. Motion was passed without opposition.

Mrs. Kendall went on to give the board an update on vaccine efforts, share the current vaccine schedule, and inform the board that by the end of March, WEDCO will have vaccinated 15,000 people. She also shared that WEDCO would move through to the next phase as registration slows down for the previous.

Tim Thompson then asked to readdress the issue of Dr. Miller's vehicle expenses. Mrs. Kendall informed the board that Dr. Miller was not comfortable with taking on the liability of a company car. She felt that it would place the agency in jeopardy if something were to happen that caused litigation, etc. Mr. Thompson then asked about the possibility of a stipend. Rachel Kendall shared that Dr. Miller has never claimed mileage because it is a cumbersome process and not worth the agency's time to pay her to track it so it was just easier to not claim it. Dr. Miller has never felt that it was good use of her time to track mileage because of the time that it takes. Tracking travel across 3 counties, to Frankfort and other various destinations is administratively burdening to the agency so she has never done this. Mrs. Kendall and Ms. Tucker went on to explain how the merit system regulations work regarding lump sums. The only option would be to agree to give Dr. Miller an annual lump sum every year in lieu of being paid for mileage. It would save the agency money in the long run due to paying Dr. Miller an hourly rate to track her time and then claim the mileage. After a short discussion, the board expressed favor toward a yearly lump sum in lieu of purchasing a company vehicle.

MOTION #5

Dr. Clarke made a motion to approve a yearly merit lump sum of 8% based on her salary annually for Dr. Miller to cover vehicle expenses in lieu of purchasing a company vehicle. Jared Hollon seconded the motion.

Roll Call

Dr. Derek Clarke – Yes
Jared Hollon – Yes
Judge Steve Hamilton – Yes
Sherry Taylor – RN - Yes
Tim Thompson - Yes
Dr. Brett Hines - Yes

No further discussion. Motion was passed without opposition.

Tim Thompson, as well as other members of the board, complimented WEDCO's staff on their work.

With no other business to address, Mr. Thompson asked for a motion to adjourn the meeting.

MOTION #6

Jared Hollon made a motion to adjourn the meeting. Dr. Clark seconded the motion.

Roll Call

Dr. Derek Clarke – Yes
Jared Hollon – Yes

Judge Steve Hamilton – Yes

Tim Thompson - Yes
Dr. Brett Hines - Yes

Sherry Taylor – RN - Yes
No further discussion. Motion was passed without opposition.

With no more questions or discussion to be had, a motion was made to adjourn the meeting.

Meeting adjourned.

Tim Thompson
Judge Alex Barnett, Chairman

6-7-2021
Date

Dr. Miller
Dr. Crystal Miller, Secretary

6/7/21
Date