District Health Department & Home Health Agency

Serving Harrison, Nicholas, Scott & Bourbon County Home Health

MINUTES

WEDCO BOARD OF HEALTH MEETING

Wednesday, September 9th 2020

WEDCO District Health Department
Conference Room

Cynthiana, Kentucky

12:00 P.M.

Judge Alex Barnett, Chairman

Tim Thompson, Vice Chairman

302 Oddville Avenue, Cynthiana, Kentucky
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Members Present:

Harrison County
Alex Barnett, Judge Executive
Brett Hines, OD
Dr. Derek Clarke

Nicholas County
Judge Steve Hamilton
Becky Reid

Scott County
Jared Hollon, Judge Designee
Sherrie Taylor, RN
Tim Thompson

Staff and Guests Present: Dr. Crystal Miller, Rachel Kendall, Samantha Jones, Kristi Morris, Larry Adamson, Becky Barnes.

With a roll call showing a quorum present, Judge Barnett called the meeting to order at 12:00 p.m.

Dr. Miller introduced guests and employees in attendance. Larry Adamson, WEDCO's IT manager, was present to offer guidance on a new security system, to be discussed later in the meeting. Kristi Morris was introduced as the new Environmental Director, although Kristi is certainly not new to WEDCO. Mrs. Morris has been with WEDCO for 23 years in the capacity of Environmentalist. The board welcomed Kristi as Environmental Health Director.

Dr. Miller then introduced Samantha Jones as WEDCO's new Clinic Nurse Administrator. Samantha introduced herself to the board as well.

Dr. Miller then introduced Becky Barnes, from the Cynthiana Democrat as a valued WEDCO partner.

Dr. Miller acknowledged the change in venue from the Harrison County Health Center to the previous District Office Conference room. She explained that as WEDCO's COVID-19 Department of Operations has grown to meet the needs of the community, WEDCO has become unable to host meetings in the community room at the Harrison County Health Center.

Judge Barnett then asked the board for a motion to approve minutes from Wednesday, June 17th 2020.

MOTION #1
Jared Hollon made a motion to approve the board minutes from Wednesday, June 17th 2020. Dr. Clarke seconded the motion.

Roll Call

Dr. Derek Clarke – Yes
Judge Alex Barnett – Yes
Jared Hollon – Yes
Judge Steve Hamilton – Yes

Derek Clarke. MD - Yes
Sherry Taylor – RN - Yes
Tim Thompson - Yes
Becky Reid - Yes

No further discussion. Motion passed without opposition.

Dr. Miller explained that the consent agenda included service numbers and a quarterly update, but required no action to be taken.

Dr. Miller asked for a motion to approve the consent agenda.

MOTION #2
Becky Reid made a motion to approve the consent agenda. Tim Thompson seconded the motion.

Roll Call

Dr. Derek Clarke – Yes
Judge Alex Barnett – Yes
Jared Hollon – Yes
Judge Steve Hamilton – Yes
Derek Clarke. MD - Yes
Sherry Taylor – RN - Yes
Tim Thompson - Yes
Becky Reid - Yes

No further discussion. Motion was passed without opposition.

The meeting then moved to discuss new business with the Administrative Services report given by Rachel Kendall, Administrative Services Manager. Mrs. Kendall explained that WEDCO ended fiscal year 2020 on a good note, despite expenditures for COVID-19 response being very high. She reported to the board WEDCO had been reimbursed for much of it, and would continue to seek reimbursement through other avenues including FEMA and state funding.
Mrs. Kendall informed the board that WEDCO had onboarded more than 30 new employees since March. 18 of which are dedicated to COVID-19.
Mrs. Kendall asked the board to approve a revision to our previous cell phone stipend policy. Mrs. Kendall explained to the board, due to an increased number of full-time contracted employees, WEDCO felt it fair to change the cellphone stipend policy to be based on full-time or part-time status as opposed to merit or contract status. This change would increase the cellphone stipend to $30 for all staff working full time hours whether they are contract or merit employees.

MOTION #3
Tim Thompson made a motion to approve the proposed changes to the cell phone policy. The motion was seconded by Becky Reid.

Roll Call

Dr. Derek Clarke – Yes
Judge Alex Barnett – Yes
Jared Hollon – Yes
Judge Steve Hamilton – Yes
Derek Clarke. MD - Yes
Sherry Taylor – RN - Yes
Tim Thompson - Yes
Becky Reid - Yes

Mrs. Kendall moved on to update the board on facilities. She informed the board that there were still plans for a large storage facility, though they had been slowed by COVID-19.

She addressed the security system bids, which had been re-advertised since the last meeting due to a lack of competition. She explained that she and Dr. Miller had discussed forming a committee to vet out each

bid and giving them the authority to make the decision. Tim Thompson, Judge Barnett, and Dr. Hines volunteered to make up the committee.

MOTION #4

Becky Reid made a motion to form a committee with the authority to review and approve a bid for a new security system. The motion was seconded by Sherry Taylor.

Roll Call

Dr. Derek Clarke – Yes
Judge Alex Barnett – Yes
Jared Hollon – Yes
Judge Steve Hamilton – Yes
Derek Clarke. MD - Yes
Sherry Taylor – RN - Yes
Tim Thompson - Yes
Becky Reid - Yes

The committee reviewed and awarded the bid for WEDCO's security system upgrade to Hi-Tech Enterprises.
No further discussion. Motion passed without opposition.

Mrs. Kendall gave the board an update on financials, reporting WEDCO ended FY20 with assets over $17 million, and $2.2 million in receipt over expenditures (surplus). She also informed the board she and Dr. Miller met with James Carl Gray, who now works as a wealth advisor under Wealth Management of Bluegrass and that they hoped to continue to work with him.

Dr. Miller then began her report to the board. She provided a COVID-19 update to the board. As of the most recent report, there had been 921 confirmed cases district wide (780 recovered, 130 active, 11 deaths). There had been ten deaths out of Scott County, the majority of out of a long term care facilities, and one in Nicholas.

Dr. Miller explained WEDCO's approach to enforcement had been education and informed the board of her hope to continue being seen as a community partner when COVID-19 ended. She praised Gene Thomas's ability to handle enforcement with grace. Dr. Miller shared she was working closely with the superintendents of our school systems to develop protocols for getting kids back into school and extracurricular activities. WEDCO would be testing all Georgetown College students and working with the school to keep their campus safe. She praised all community partners WEDCO was working with, explaining that there had been many blessings in that regard.

She moved on to explain how helpful CARES funding had been in hiring a testing and contact tracing team; WEDCO was able to avoid paying out of pocket for what would have been a very expensive undertaking. She updated the board on the current testing schedule in all three counties (5 days per week in Scott, 3 days per week in Harrison, and 1 day per week in Nicholas). This schedule was built based on demand and is subject to change based on demand. She encouraged the board to reach out with any questions.

Dr. Miller informed the board Home Health was back up and running, performing services in patients' homes. She acknowledged the risk posed to staff as a result of this and reassured the board that every precaution possible to protect our staff was being taken. She informed the board Clinic services were mostly being handled via telehealth unless patients need to come in for vaccinations. Additionally, Environmental services had resumed for the most part. She explained WEDCO was not yet providing all

services it had been prior to COVID-19, but she hoped they would be soon and that she was confident WEDCO was meeting the needs of each department.

She then moved on to inform the board of efforts being made to fill Local Board vacancies. Once all of those vacancies are filled, the vacant seat on the District Board would be filled.

Lastly, she addressed the need to fill the Chairman position on the District Board as a results of Dr. Bennett's retirement.

Jared Hollon nominated Judge Alex Barnett. Judge Barnett accepted the nomination. There were no other nominations made.

MOTION #5

Jared Hollon made a motion to appoint Judge Alex Barnett as WEDCO District Board of Health's new Chairman by acclamation. The motion was seconded by Becky Reid.

Roll Call

Dr. Derek Clarke – Yes
Judge Alex Barnett – Abstain
Jared Hollon – Yes
Judge Steve Hamilton – Yes
Derek Clarke. MD - Yes
Sherry Taylor – RN - Yes
Tim Thompson - Yes
Becky Reid - Yes

Judge Barnett thanked everyone for their confidence and told them he hoped to do as good of a job that has been done in the past. He then addressed the vacancy that would be left as Vice Chair as a result of him taking on his new role.

Jared Hollon nominated Tim Thompson as Vice Chair and praised his work on the board thus far. Tim accepted this nomination. There were no other nominations made.

MOTION #6

Jared Hollon made a motion to appoint Tim Thompson as WEDCO District Board of Health's new Vice Chairman by acclamation. Becky Reid seconded the motion.

Roll Call

Dr. Derek Clarke – Yes
Judge Alex Barnett – Yes
Jared Hollon – Yes
Judge Steve Hamilton – Yes
Derek Clarke. MD - Yes
Sherry Taylor – RN - Yes
Tim Thompson - Abstain

Dr. Miller acknowledged the hard work WEDCO staff has put in throughout the COVID-19 pandemic and praised their efforts. Jared Hollon expressed his gratitude in being part of a board that had made sound financial decisions that have allowed WEDCO to respond in such a way to COVID-19.

Tim Thompson then posed the question of whether or not WEDCO would consider rapid testing. Dr. Miller explained the high false result rate of those tests, though they are valuable in some situations. Dr. Clarke agreed with the problems Dr. Miller identified with rapid tests. She let the board know there was

discussion surrounding allowing local health departments doing rapid tests and she would keep them informed as the situation progresses. Dr. Miller then fielded some questions from the board on the reporting process and criteria for release.

With no more questions or discussion to be had, a motion was made to adjourn the meeting.

MOTION #7

Jared Hollon made a motion to adjourn the meeting. The motion was seconded by Dr. Clarke.

Roll Call

Dr. Derek Clarke – Yes
Judge Alex Barnett – Yes
Jared Hollon – Yes
Judge Steve Hamilton – Yes
Derek Clarke. MD - Yes
Sherry Taylor – RN - Yes
Tim Thompson – Yes
Becky Reid - Yes

Meeting adjourned.

~~Judge Alex Barnett, Chairman~~ Tim Thompson - Vice Chairman — 11-18-2020 Date

Dr. Crystal Miller, Secretary — 11/18/2020 Date